



Rodarte Advisory Board Meeting Minutes
Wednesday, April 20, 2022
5:15 p.m. – 6:15 p.m.

1. Call to Order:

Julie Jensen called the meeting to order at 5:18 pm

2. Advisory Board Attendance: Derek Andersen, Darren Dunn, Samantha DuVall, Yvette Flores, Julie Jensen, Daniel Reyez and Emma Pena McCleave.

Staff: Brecken Arnold, Recreation Supervisor; Alex Reaves, Recreation Manager; Scott Schuttenberg, Recreation Superintendent and Kelly Snook, Interim CPRD Director

Absentees: None

3. Approval of Minutes: Samantha DuVall moved to approve the Wednesday, February 16, 2022, minutes. Emma Pena McCleave seconded the motion, and the Advisory Board approved the Wednesday, February 16, 2022, minutes.

4. Old Business:

Programs:

After School Program: 2021=129 and 2022=160 (+31)

Rodarte Community Center: 119 registered youth

Anna Gimmestad: 41 registered youth

Boxing-

2021: 4 youth and 0 adults

2022: 18 youth and 3 adults

Fun In The Sun-

Rodarte Community Center: 142/200

Anna Gimmestad: 21/75

- 9-week program running Monday-Friday from 7:45 am-5:15 pm at the Rodarte Community Center and 1:00-5:00 pm at Anna Gimmestad
- Program starts Monday, May 23, 2022, and ends Friday, July 29, 2022

- There will be no program one week prior to FITS program starting (May 16-20) and one week after (August 1-5) for staff training, facility cleaning and program development. There will be a break July 4-8 with no program.
- Registration opened on Monday, April 4, 2022

Capacity:

Rodarte Community Center: 200

Groups

- 5-6: 50 (38 priority and 12 general)
- 7-8: 50 (38 priority and 12 general)
- 9-10: 50 (38 priority and 12 general)
- 11-13: 50 (38 priority and 12 general)

4 groups at 50 kids per group=200 youth

Anna Gimmestad: 75

Groups

- 5-8: 38 (29 priority and 9 general)
- 9-13: 7(28 priority and 8 general)

Registration:

- Free and reduced students that reside in Greeley have priority.
- 75% spots are reserved for priority students and 25% general registration
- One week prior to registration deadline, we will open remaining spots up to general registration until filled.
- Once we are at capacity, a waitlist will be available to youth still wanting to register.
- Attendance will be tracked and if a participant is not in compliance, youth will be dropped from the program, and we will pull from the waitlist. Brightwheel attendance will be tracked and flagged.

Play on the Way-

Schedule for spring

Tuesday, April 26: East Memorial Park 3:00-4:30 pm

Thursday, April 28: Monfort Park 3:00-4:30 pm

Tuesday, May 3: Anna Gimmestad Park 3:00-4:30 pm

Thursday, May 5: Sherwood Park 3:00-4:30 pm

Tuesday, May 10: East Memorial Park 3:00-4:30 pm

Thursday, May 12: Monfort Park 3:00-4:30 pm

Staff:

Nohemi Valencia was hired on as the new Recreation Coordinator II. She started working for the City of Greeley as a Summer Teen Employment Program (STEP) employee starting at 14 years old. She was hired on part-time as a Youth Service Specialist, then was promoted to a Recreation Program Lead. She attended the University of Northern Colorado and graduated December 2021 with her Bachelor's in Mexican American

Studies with an emphasis in Youth Advocacy.

Facilities:

- Interior remodel update-tour of the kitchen and restrooms
- Rentals will resume the end of May
- Smartboards were installed in Community Room, Multi-Purpose Room and Maker's Space.

Special Events recap and upcoming events:

- The Young Adult Job Fair was hosted on Wednesday, March 9, 2022, at Island Grove Events Center. There were 217 young adults attend between the ages of 15-26.
- National Youth Service Day Awards-Nominations were due Monday, March 28 and the award ceremony was Tuesday, April 19 at the City Council meeting. Ruth Davila and Alexis Tapia were awarded a plaque by the City of Greeley mayor for their outstanding community service.
- The Fishing Derby will be on Saturday, June 4, 2022, from 8 am-Noon at Sandborn Park.

5. New Business

- a) The Rodarte Advisory Board reviewed the by-laws and city staff will send edits to the City Clerk's Office for review. The Board will vote on the changes in the May meeting.
- b) Vote on Officers: The Rodarte Advisory Board voted Samantha DuVall to be the Chair and Emma Pena-McCleave to be the Vice Chair for the Rodarte Advisory Board.
- c) City Council by-laws information
 - Term Limits: 3-year terms, 2 term limit
 - Each Board/ Commission has its own term length determined either by the town charter or the bylaws for that particular Board/Commission.
 - The term limits can be changed if they are not written into City Code, which isn't the case for the Rodarte Advisory Board.
 - In order to change the term limit/term length you would need the change written up, the written change would need to be presented in a meeting (and included in the agenda packet for public notice/transparency) and it would need to be voted on by the Board. The same goes for any other changes to the bylaws.

6. Agenda Items for Next Meeting

- a) Programming
- b) Facilities
- c) Special Events

7. Next Meeting Date and Location:

Wednesday, May 18, 2022, at Rodarte Community Center from 5:15-6:15pm

8. **Adjournment:** The meeting was adjourned at 6:26 pm

Secretary-Brecken Arnold

Chair-Samantha DuVall