

**Museum Advisory Board Meeting  
October 20, 2022 4:00pm  
Greeley History Museum**

Meeting to be digitally recorded; transcribed by Samantha Foyle

**Roll Call:** Daina Bustillos, Emma Pena-McCleave, Floris Mikkelsen, Gary Alexander, George Junne, Laura Reeser, Michael Weiland

**Introductions**

**Approval of August 18, 2022 Museum Advisory Board Meeting Minutes**

**Approval of August 23, 2022 Funding Team Minutes**

**Approval of September 15, 2022 Museum Advisory Board Meeting Minutes**

**Approval of October 4, 2022 Funding Team Minutes**

**Culture, Parks and Recreation Department Report** (John Dargle, Jr.):

**Culture Division Report** (Andrea Haring):

**Museums Report** (Katie Ross):

**Friends of the Greeley Museums Report** (Laura Reeser):

**Public/Board Input - Committee Reports:**

- Funding Team (Daina/Flo/Emma/George/Mike/Gary) –
- Experiences Team (Mike/George) – (Didn't meet in September)
- Acquisitions Committee (staff) –

**New Business:**

- Deaccessions

**Old Business:**

**Next Meeting:** Thursday, November 17, 2022, 4:00 p.m., Greeley History Museums

**Adjourn:**

**Museum Advisory Board Meeting  
August 18, 2022, 4:00pm  
Greeley History Museum**

Meeting digitally recorded; transcribed by Samantha Foyle

**Call to Order:** 4:00 PM

**Roll Call:**

Members Present- Emma Pena-McCleave, Floris Mikkelson, Gary Alexander, Laura Reeser, Michael Weiland

Staff Present- Holly Berg, John Dargle, Samantha Foyle, Geoff Havens, JoAnna Stull

Members absent – Daina Bustillos, George Junne, Adrian Sdano

**Approval of July 21, 2022, Museum Advisory Board Meeting Minutes** Motion to approve by Floris Mikkelson, seconded by Emma Pena-McCleave. Motion passed unanimously.

**Approval of July 26, 2022, Funding Team Minutes** Motion to approve by Floris Mikkelson, seconded by Emma Pena-McCleave. Motion passed unanimously.

**Culture, Parks, and Recreation Department Report** (John Dargle): Culture, Parks and Recreation is working on filling open positions. Preparing to complete another organizational assessment and creating a plan for a community needs assessment. Consultants coming in to get views of Island Grove to come up with a plan for future use.

**Culture Division Report** (Andrea Haring): Andrea Haring is filling in as Interim Manager of Cultural Affairs.

**Museums Report** (Holly Berg/Geoff Havens): Greeley History Museum closed the Black and White in Black and White and The Faces of Dearfield exhibit. Attendance increased from June 2022 to July 2022. JoAnna and Geoff worked together to get an updated baseline condition report completed on the stagecoach. Continue to catalog current collections to limit intake of unnecessary or duplicate items. The team continued preparations for the new exhibit Refashioned: Giving Objects a Second Life. Centennial Village had 828 attendees during the Greeley Stampede. A Naturalization Ceremony was held at Centennial Village on July 1<sup>st</sup>; 35 individuals became citizens, and 150 guests were in attendance. Centennial Village worked with the City's Facilities team to complete ADA compliant concrete work. Hoping to have a potential candidate for Educator start soon. Virtual exhibits and programs remain steady. Partnering with Communications and Engagements continues to show substantial social media reach via paid advertisements.

**Friends of the Greeley Museums Report** (Laura Reeser): Will fund the Power Hammer move from White Plumb Farm to the far garage at Centennial Village. Continuing to sponsor Museum at Twilight. Continuing to plan for Potato Day on September 10<sup>th</sup>.

**Public/Board Input - Committee Reports:**

- Funding Team (Daina/Flo/Emma/George/Mike/Gary) – The Rotary Club intends to donate \$50,000 towards grounds and landscape work. We are waiting to hear back from El Pomar and the Lyster Family Foundation. Geoff met with City of Greeley Facilities Department last week to address parking and some drainage issues.
- Experiences Team (Mike/George) – Refashioned: Giving Objects a Second Life exhibit contains 83 collection items, exhibit opened August 4<sup>th</sup>. Awaiting advertisement as the exhibit will be open a full year. Empowering Voters, Defending Democracy: League of Women Voters of Greeley- Weld County will close November 5<sup>th</sup>. Centennial Village is taking care of a loaned pregnant cow. The traveling exhibit Awakening Stories of Ancient Bison Hunting has returned. Potato Day Fundraiser at Centennial Village is September 10<sup>th</sup> looking for volunteers.
- Acquisitions Committee (Adrian) – Accepted a United States military uniform from the Korean War era. Deaccessioned a rusty bucket and parts of an ice cream maker found out at White Plumb Farm.

**New Business:**

- Dearfield Day is October 1<sup>st</sup>.
- Gary Alexander suggested an electronic billboard in a prominent area. Staff will investigate different options and reach out to different departments.

**Old Business:**

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**Next Meeting:** Thursday, September 15, 2022, 4:00 p.m., Greeley History Museums

**Adjourn:** Mike adjourned the meeting at 5:28 pm

**Museum Advisory Board Meeting  
September 15th, 2022, 4:00pm  
Greeley History Museum**

Meeting digitally recorded; transcribed by Samantha Foyle

**Call to Order:** 4:00 PM

**Roll Call:**

Members Present- Emma Pena-McCleave, Floris Mikkelson, Gary Alexander, George Junne

Staff Present- Samantha Foyle, Geoff Havens, Katie Ross

Members absent – Daina Bustillos, Laura Reeser, Michael Weiland

**Approval of August 18, 2022, Museum Advisory Board Meeting Minutes** Voting was postponed due to not having a Quorum.

**Approval of August 23, 2022, Funding Team Minutes** Voting was postponed due to not having a Quorum.

**Culture, Parks, and Recreation Department Report** (John Dargle): Verbal offer for a new Museum Manager given to Dr. Chris Bowles. The Cultural Affairs Manager position has been posted. Presentations to City Council will occur in September and October. Working on putting together a comprehensive Master Plan. Pursuing hiring a Deputy Director and Business Manager. Planning on the return of the Sister City program.

**Culture Division Report** (Andrea Haring): Training new hires, requesting budget increases for 2023. Weird Al Yankovic concert sold out at the Union Colony Civic Center. Gearing up for Festival of Trees. 2023 Spring show line up is already in the works.

**Museums Report** (Katie Ross): ReFashioned: Giving Objects a Second Life has opened. Attendance declines from July to August at both Greeley History Museum and Centennial Village. Centennial Village had a successful Pets 'N' Popsicles event. Meeker Home attendance is down from July working with Communications and Engagement to come up with more plans while keeping the site operational with low staff. Collections is continuing to work on the Greeley Tribune Collection. Stevens House inventory is completed. JoAnna and Holly are working on and outgoing exhibit loan process. Awakening Stories of Ancient Bison Hunting has returned from an outgoing loan. Virtual exhibit use continues to stay steady. The Assistant Museum Curator – Educator position has been filled by Katie Henry we are just awaiting onboarding paperwork. No paid advertisements in August which significantly lowered social media reach.

**Friends of the Greeley Museums Report** (Floris Mikkelson): Potato Day has returned overall the fundraising event broke even but those in attendance were excited to have the

event back. Laura and Rick Reeser are resigning as President and Treasurer as of February 2023.

**Public/Board Input - Committee Reports:**

- Funding Team (Daina/Flo/Emma/George/Mike/Gary) –Next meeting is October 4<sup>th</sup>. Working with City Policies on naming convention rules for a room for potential sponsors. Raised the funding goal to 1 million dollars. Getting ready to communicate with Communications and Engagement for the public phase in 2023.
- Experiences Team (Mike/George) – No meeting this month. Bittersweet Harvest Stories from the Field will have a programmed event scheduled for October 7<sup>th</sup> at 5:30 in collaboration with the Mexican American History Project. Staff attended student employment fairs at both Aims Community College and UNC in hopes of recruiting potential work study students. Working on the next exhibit; Viewfinder through the Lense of Time that will open in mid-November. At Centennial Village the 1<sup>st</sup> round of concrete work has been completed using stamped concrete instead of individual pavers stones. The 2<sup>nd</sup> round of concrete work to occur in 2023. With all pavers to be replaced with stamped concrete in the next 5 to 7 years as budget allows. History Fest and Fall School Season in full swing through the end of September.
- Acquisitions Committee (Katie) – Acquired items from the Ball Family Ranch. Items that were approved for deaccessions from Laundry Category are being repurposed at Centennial Village for demonstrations. Acquired additional photographs to go with previously acquired Korean War Era uniform.

**New Business:**

- Dearfield Day is October 1<sup>st</sup>.
- Safety Concerns regarding homeless loitering and some small property damage at Meeker Home.

**Old Business:**

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**Next Meeting:** Thursday, October 20th, 2022, 4:00 p.m., Greeley History Museums

**Adjourn:** Flo adjourned the meeting at 5:56 pm

**Fundraising Committee Meeting Minutes**  
**Tuesday, August 23, 2022 10AM**  
**Greeley History Museum, 714 8<sup>th</sup> St., Greeley, CO 80631**

Meeting transcribed by Mike Weiland

Call to Order: 9:57 AM

Roll call: Holly Berg, Geoff Havens, Katie Ross, Mike Weiland, Gary Alexander, Emma Pena-McCleave, George Junne

1. Community presentations update
  - a. Geoff and Flo attended the Water Conservation District BBQ.
  - b. Geoff will give a presentation at the GARA meeting on October 8<sup>th</sup>.
  - c. We are scheduled to give a presentation at the Kiwanis Club on October 18<sup>th</sup>. The presenter is still to be determined.
  - d. Flo gave information on Lion's Clubs in Gill, Kersey and Windsor and will contact each one.
  - e. Geoff has been in discussion with the FFA, they will help, but not financially.
  - f. Emma will contact the 100 women of Greeley to try to schedule a presentation.
2. Grants/Foundation updates
  - a. Geoff reported that Leprino Foods donated \$55,000 dollars and a brief ceremony was held at Leprino Foods.
  - b. Geoff reported that the Rotary Club is likely to donate \$50,000 and will be used for grounds and area around the building.
  - c. Geoff is looking into the Gates Family Foundation. He stated that they may donate \$25,000 to \$30,000.
  - d. Boettcher Foundation said no to a sponsorship.
  - d. Funding now stands at \$450,000.
3. Project Management Updates
  - a. Geoff is still working with facilities to see if they can do some grounds work when the Centennial Village parking lot is expanded. This would save some money.
  - b. Holly said that there is no change on exhibits bids. That will likely be the case until we are closer to our fundraising goal.
4. Community Member Progress Reports
  - a. Committee will now keep track on the spread sheet as to what companies have said no and which ones are still considering sponsorship.
  - b. Committee members are still working on their individual companies. We said which ones have said no. Geoff said that he is hopeful with McDonnell Toyota.
5. Old Business
  - a. Committee reviewed our original timeline. In general, timeline still looked good. Some items to address are than you letters to those that have sponsored. The letters will be done by city staff.
  - b. Geoff brought up that we should consider increasing our fundraising goal to a million dollars. After some discussion, all were in agreement. Our current brochure does

not mention a goal, so we do not have to change that.

- c. We will consider moving the social media start on the public phase to late spring 2023

Holly will check with communications staff at the city.

- d. Quiet phase of fundraising will end December 2022. The public phase will then begin with the issuance of a newsletter in January 2023.
- e. It is anticipated that ground work will begin in the fall of 2023, with completion of the building in late spring or early summer 2024.
- f. A Project Manager will be on board in January 2023.

Next Meeting: Tuesday, September 27<sup>th</sup>, 10 AM, Greeley History Museum

Adjourn: 10:53 AM.

**Fundraising Committee Meeting Minutes**  
**Tuesday, October 4, 2022 10AM**  
**Greeley History Museum, 714 8<sup>th</sup> St., Greeley, CO 80631**

Meeting transcribed by Mike Weiland

Call to Order: 9:58 AM

Roll call: Holly Berg, Geoff Havens, Katie Ross, Mike Weiland, Katie Henry, Flo Mickleson, Emma Pena-McCleave, George Junne

1. Community presentations update
  - Geoff has several presentation scheduled for October and November. This includes the Kiwanis Club,
    - October 8<sup>th</sup>: DAR
    - October 18<sup>th</sup>: Kiwanis
    - November 2<sup>nd</sup>- NOCO Women in Business.
2. Grants/Foundation updates
  - a. Geoff reported that the Rotary Club is providing a \$50,000 sponsorship.
  - b. Geoff reported that the checks from Leprino Foods is stored in a safe and the check from the Rotary Club will not be issued. Both of these are because the City will not designate the project a formal project until January 1, 2023. The project is set to be complete December 2025.
  - c. Total is sponsorships is now at \$500,000, which is half of the goal.
  - d. No other grants are outstanding at this time.
3. Project Management Updates
  - a. Geoff is still working with Facilities to see if they can do some ground work when the Centennial Village parking lot is expanded. There has been a delay since the person handling that project left his position. Geoff will meet with the new project manager on October 5<sup>th</sup>.
4. Community Member Progress Reports
  - a. Geoff said that McDonald's Toyota will be a sponsor. He is working with the City about how naming rights will be handled.
  - b. We went through reports from each member present and updated the spreadsheet.
  - c. Geoff said that he is willing to schedule tours for organizations and companies that might be potential sponsors.
5. Old Business
  - a. Public Phase of fundraising will begin on January 1, 2023.
6. New Business
  - a. Rachel from C and E will attend our next meeting on October 25 to help us plan out the public phase.



Next Meeting: Tuesday, October 25, 10 AM, Greeley History Museum

Adjourn: 10:46 AM.

# Museums' September 2022 Report

## Major Events

- Fall History Festival (2,411 total attendance, 1,999 students)
- Steven's House inventory completed

## Visitor Services - GHM

	September 2022	August 2022	September 2021
Attendance	185	199	197
Admissions	\$938.00	\$935.00	\$864.00
Store	\$344.50	\$227.50	\$47.00
Research Center	\$1.25	\$22.90	\$72.40
Donations	\$0	\$0	\$0
Facilities Rentals	\$0	\$0	\$0
Combined Revenue	\$1,283.75	\$1,185.40	\$983.40

## Visitor Services - CV

	September 2022	August 2022	September 2021
Attendance	1143	525	1431
Admissions	\$1,727.00	\$2,072.00	\$6,078.00
High Plains History Fest	\$15,521.00	\$0	\$0
Store	\$1,508.50	\$1,011.60	\$0
Donations	\$0	\$0	\$0
Facilities Rentals	\$0	\$0	\$0
Combined Revenue	\$18,756.50	\$3,083.60	\$6,078.00

## Collections

	September 2022	August 2022	September 2021
Donations completed	0	3	20
Items cataloged	14	128	299
Images added	14	100	327
Items inventoried	91	50	395
Research requests	15 (7 onsite, 8 offsite)	25 (9 onsite/16 offsite)	23 (8 onsite, 15 offsite)
Reproduction orders	1 (1 AV item)	3 (3 images)	6 (55 images, 51 AV items)

- Online donation form live on Museums website
- Managed loans for Fall History Festival and animals being returned to FFA

# Museums' September 2022 Report

## Exhibits and Programs

	September 2022	August 2022	September 2021
Beyond Suffrage Virtual Tour	16	16	49
Meeker Home Virtual Tour	53	43	73
Centennial Village Audio Tour	108	93	272
War Comes Home Virtual Exhibit	37	32	NA
Exhibit-related Virtual Programs	0	0	0

- Attended Aims and UNC job fairs along with Historic Site staff
- Assisted in school group tours at CV

## Historic Sites

- Potato Day and Fall History Festival event setup and take down
- Cinnamon the cow had her calf the Friday before History Fest (9/23)
- Temporary fencing fixes done at Plumb Farm due to car accident impacting it. Repairs on CV fence being led by Public Art.

## Education

	September 2022	August 2022	September 2021
Group visits	2,249	32	1,088

- Several school group tours visited CV outside of History Festival, which reach 250 students.

## Social Media Reach

	September 2022	August 2022	September 2021
Posts	19	18	10
Reach	20,658	6,158	7,209
Impressions	22,076	6,386	7,573
Events Reach	12,722	5,818	0

<p style="text-align: center;">~ Museums Acquisitions Committee ~ Deaccession Recommendations 15 September 2022</p> <p style="text-align: center;">To</p> <p style="text-align: center;">~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~</p> <p style="text-align: center;">As</p> <p style="text-align: center;">Consent Agenda Considerations 20 October 2022</p>	2022
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<p>The Culture, Parks, and Recreation Director or any MAB member may request to have an item pulled from the Consent Agenda for further discussion or to request further research before a final decision is reached.</p> <p>Please contact the Museums Registrar and/or the Curator of Collections with any questions about any item included on this Consent Agenda.</p>	<p>Greeley Museums Acquisitions Committee (AC) present their Recommendations for Deaccessions for Museum Advisory Board (MAB) approval providing their recommendation to the Culture, Parks, and Recreation Director (or Designee) whose signature is required for final approval.</p> <p>The Consent Agenda may be approved as written or may amended before approval. The Consent Agenda, once approved, becomes a part of the MAB Minutes.</p>
<p>Acquisitions Committee Recommendations for Deaccession with Recommendations for Disposal options from the Museums Acquisitions Committee Minutes dated <u>September 15, 2022</u> as Approved by Interim Cultural Affairs Manager Andrea Haring.</p>	<p>City of Greeley Museums Collections Management Policy, Part I, Sections 1-5, Introduction; Mission, Scope, and Descriptions of Collections; Ethics; Acquisitions of Collections; Deaccessioning and Disposal of Artifacts, and Loans apply in all actions of the Museums Acquisitions Committee and Museum Advisory Board.</p>
<p><u>Object ID Number:</u> 1974.38.0037 Digital Images are Available</p> <p><u>Object(s) Offered/Description:</u> <u>Hamper</u> -Wooden basket weave with lid <i>with red upholstered interior lining</i>.* [subject card] <u>Condition:</u> 08/29/2022 Good. Krr <u>Dimensions:</u> Not Listed.</p> <p><u>*Note:</u> The words "red upholstered interior lining" duplicates the description of the hassock in this accession (1974.38.0038), but this hamper does not have any interior lining, red or otherwise. jls</p> <p><u>Deaccession Reasoning &amp; Recommendation</u> by Katie Ross and Sarah Saxe ⊗ <u>Non-relevance, Maintenance, Quality:</u> Similar to Hamper I-4416A-B (see below entry) and to Laundry Basket 1994.72.0001 that is recommended to remain in the permanent collection. This hamper lacks a story that ties it to the Museum Mission.</p> <p><u>AC Disposal Recommendation to Museum Advisory Board</u> ⊗ Transfer to <b>Level 3</b> Collection for exhibit use.</p> <p><u>Museum Advisory Board Decision:</u></p>	<p><u>Donor/Statement of Legal Title:</u> <u>Gilbert, Mrs. Carroll</u> [Rachel] (1921-2000) City of Greeley Museums staff by their signature on the Title by Affidavit included on the Museum Advisory Board Consent Agenda, verify that due diligence research found no Greeley Museum Contract of Gift. A typewritten Accession Sheet dated Nov 1974, with the Donor provided as Mrs. Carroll Gilbert, 1917 14th Ave." Greeley Museums Superintendent Florence Clark (1910-2014) wrote a Thank You" letter to Mrs. Gilbert dated Nov 12, 1974 acknowledging her donation and apprising her of the accession number "74-38."</p> <p>Under the definition of C.R.S. § 38-14-102, the loaned property given to the Greeley Museums in 1974 by the lender Mrs. Gilbert, who is deceased, falls under the terms of C.R.S. § 38-14-103 Limitations on recovery of loaned property and C.R.S. § 38-14-104 Termination of loans by museums, meeting and exceeding the requirements and therefore has complete title to the items in this accession.</p> <p><u>Registrar Note:</u> While the Gilbert family donated many items to the Greeley Museums, this hamper is one of only two defined hampers in the Museum collections.</p>

<p style="text-align: center;">~ Museums Acquisitions Committee ~  Deaccession Recommendations  15 September 2022</p> <p style="text-align: center;">To</p> <p style="text-align: center;">~ Museums Advisory Board ~  ~ Culture, Parks, and Recreation Director ~</p> <p style="text-align: center;">As</p> <p style="text-align: center;">Consent Agenda Considerations  20 October 2022</p>	2022
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<p><u>Object ID Number:</u> 1979.52.0001  Digital Images are Available</p> <p><u>Object(s) Offered/Description:</u> <u>Basket</u> Large oval natural-colored wicker laundry basket. This item has handles attached at either end. [subject card]  <u>Condition:</u> 08/29/2022 Areas of breakage toward bottom; dirty and possible staining. Krr 011/05/2018 Good. ses 08/06/1979 Condition: excellent. Gm <u>Dimensions:</u> Not Listed.</p> <p><u>Deaccession Reasoning &amp; Recommendation</u> by Katie Ross and Sarah Saxe  ⊗ <u>Maintenance, Quality, Duplicate or Redundant:</u> Similar to Laundry Basket <u>1972.02.0036</u> which is recommended to be retained in the permanent collection due its slightly better condition.</p> <p><u>Registrar Note:</u> Only one laundry basket of the 207 defined "Baskets" in the Museum collections is on exhibit (Carpenter House pantry). There are decorative baskets on exhibit (ex. armadillo, sewing, etc.)</p> <p><u>AC Disposal Recommendation to Museum Advisory Board</u>  ⊗ Transfer to <b>Level 4</b> for Interpretive Staff laundry use.</p> <p><u>Museum Advisory Board Decision:</u></p>	<p><u>Donor/Statement of Legal Title:</u> <u>Akers, Mary</u> Accession Sheet for 1979.52 carries the statement "The individual whose signature appears above, declares he or she is the owner or owners of the following described properties &amp; gives &amp; donates without limiting conditions, the following articles to be the property absolutely of the Museums of the City of Greeley." Accepted for the Greeley Museums by Peggy A. Ford, no signature was completed, only the typewritten name "Mrs. Mary Akers" with a typewritten telephone number "352-7047" and date of "August 6, 1979." As no address is listed for Mary Akers and the phone number referenced no longer belongs to Mary Akers, the requirements for notification pursuant the terms of C.R.S. § 38-14-103 Limitations on recovery of loaned property and C.R.S. § 38-14-104 Termination of loans by museums, has been met and the Museum has complete title to the items in this accession.</p>
<p><u>Object ID Number:</u> I-4416A-B  Digital Images are Available</p> <p><u>Object(s) Offered/Description:</u> <u>Hamper</u> Tall circular wicker hamper with two handles and a lid. Basket = A and Lid = B.  <u>Condition:</u> 08/29/2022 Good. Krr <u>Dimensions:</u> Not Listed.</p> <p><u>Deaccession Reasoning &amp; Recommendation</u> by Katie Ross and Sarah Saxe  ⊗ <u>Non-relevance and Lack of Provenance:</u> Unknown Donor and lack of a story that ties it to the Museum Mission..</p> <p><u>AC Disposal Recommendation to Museum Advisory Board</u>  ⊗ Transfer to <b>Level 3</b> Collection for continuing exhibit in the Stephens-Reynolds house at Centennial Village Museum.</p> <p><u>Museum Advisory Board Decision:</u></p>	<p><u>Donor/Statement of Legal Title:</u> <u>Unknown. Donor</u> No signed and dated paperwork can be located. Under the definition of C.R.S. § 38-14-102, the loaned property given to the Greeley Museums in 1974 by the lender Mrs. Gilbert, who is deceased, falls under the terms of C.R.S. § 38-14-103 Limitations on recovery of loaned property and C.R.S. § 38-14-104 Termination of loans by museums, meeting and exceeding the requirements and therefore has complete title to the items in this accession.</p> <p><u>Registrar Research:</u> Accession #1854 was documented in a May 11, 1964 <i>Greeley Tribune</i> newspaper article by Mrs. Helen Larson titled, "Meeker Home Report" and it was stated, "Gifts were received during April.... a wicker hamper was left at the door of the museum. The donor is unknown. It is the size of an old-fashioned suitcase but has no fasteners on it. It might have been used to carry lunch while traveling long distances on the train. Inside the case were pillow shams and a splash cloth embroidered in red...." While the items inside the wicker hamper were catalogued, the wicker hamper itself was not as evidenced by the PastPerfect record and the bound book titled Accessions Numbers 1 Through 2084 which has an entry for Accession #1854 as "1 Splash cloth with red embroidery; Two pillow shams with red embroidery. Unknown Donor, April 1964."</p>

<p align="center"> <b>~ Museums Acquisitions Committee ~</b>  <b>Deaccession Recommendations</b>  <b>15 September 2022</b> </p> <p align="center">To</p> <p align="center"> <b>~ Museums Advisory Board ~</b>  <b>~ Culture, Parks, and Recreation Director ~</b> </p> <p align="center">As</p> <p align="center"> <b>Consent Agenda Considerations</b>  <b>20 October 2022</b> </p>	<b>2022</b>
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Signatures Attesting to Affidavit of Title Research	Affidavit of Title for Unknown Donor Items
<div style="border-bottom: 1px solid black; margin-bottom: 10px;">SIGNATURE</div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;">DATE</div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;">SIGNATURE</div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;">DATE</div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;">SIGNATURE</div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;">DATE</div>	<p>The City of Greeley Museums staff by their signatures, affirm that they have researched ownership of the objects received as "Unknown Donor" with due diligence and care for transfer of title and verify that no Greeley Museum Contract of Gift, Accession Sheet, or Inventory Sheet attached as an Addendum to a transfer of title could be located.</p> <p>As outlined in Title 38, Article 14 "Loans to Museums" in the Colorado Revised Statutes (CRS-38-14), the City of Greeley Museums has possession of the object per definition of Colorado Revised Statutes (CRS), <u>38-14-102</u>. Definitions of (1) Loaned Property, (2) Museum, (3) Owner and Lender, and (4) Property; where these objects may not be recovered by their original lender and for all intents and purposes belong to the City of Greeley Museums.</p> <p>Combined with the knowledge that the City of Greeley Museums has had possession of the object listed for well over seven years meeting and exceeding the requirements of CRS <u>38-14-103</u> Limitations on Recovery of Loaned Property where (1a) applies as "Seven years have passed without written contact between the museum and the lender" and the lender's identity or current address is unknown.</p>
<b>City of Greeley Museum Advisory Board Signature</b>	<b>City of Greeley Museum Advisory Board Approval by</b>
<div style="border-bottom: 1px solid black; margin-bottom: 10px;">SIGNATURE</div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;">DATE</div>	<b>Museum Advisory Board Chair</b>  or  <b>Museum Advisory Board Chair Vice Chair</b>
<b>Culture, Parks &amp; Recreation Department Signature</b>	<b>Culture, Parks &amp; Recreation Department Approval by</b>
<div style="border-bottom: 1px solid black; margin-bottom: 10px;">SIGNATURE</div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;">DATE</div>	<b>Culture, Parks, &amp; Recreation Department Director</b>  or  <b>Culture, Parks, &amp; Recreation Department Cultural Affairs Manager as Designee*</b>
	<p>*The Cultural Affairs Manager may not sign for both Museum Manager's approval and final Culture, Parks, and Recreation Department approval as Designee.</p>

<p style="text-align: center;">~ Museums Acquisitions Committee ~ Deaccession Recommendations 15 September 2022</p> <p style="text-align: center;">To</p> <p style="text-align: center;">~ Museums Advisory Board ~ ~ Culture, Parks, and Recreation Director ~</p> <p style="text-align: center;">As</p> <p style="text-align: center;">Consent Agenda Considerations 20 October 2022</p>	2022
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Collections Management Handbook, Section 5.1	Collections Management Handbook, Section 5.4
<p>Objects in the Level 1, Level 2, or Permanent Collections may be deaccessioned for the following reasons only:</p> <ol style="list-style-type: none"> <li>1. <u>Non-relevance</u>: Any artifact no longer relevant or compatible with the City of Greeley Museums' mission statement may be disposed of properly.</li> <li>2. <u>Maintenance</u>: Any artifact that cannot be safely stored, preserved, or used in a professional manner to ensure its integrity may be disposed of. This situation may result from undue size, excessive quantities of similar artifacts, fragility, or other unique circumstances.</li> <li>3. <u>Hazards</u>: Any artifact containing an infestation or inherent chemical hazards that may imperil the condition of other artifacts or people may be disposed of by destruction or discard. Destruction or disposal of hazardous chemicals or objects of a dangerous nature will be coordinated with the authorities having the appropriate jurisdiction and knowledge, which could include Greeley Police, Greeley Fire, or others as deemed appropriate.</li> <li>4. <u>Fraud</u>: Any artifact determined to be fraudulent, or a gross misrepresentation of an authentic artifact may be disposed of.</li> <li>5. <u>Quality</u>: Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of.</li> <li>6. <u>Illicit Property</u>: Any artifact acquired contrary to the regulations set forth regarding illicit property may be disposed of.</li> <li>7. <u>Native American Grave Protection and Repatriation Act (NAGPRA)</u>: Material covered by the NAGPRA may be repatriated as per 43 CFR Part 10.</li> </ol>	<p>Acceptable methods of disposing of deaccessioned or retired education artifacts are as follows:</p> <ol style="list-style-type: none"> <li>1. <u>Exchanges</u>: Reciprocal transfer of artifacts with a similar cultural, scientific, or educational institution is the most desirable means of disposal. Such transfers increase the probability of preserving materials for the future and keep them within the public domain as well as fostering goodwill between such institutions.</li> <li>2. <u>Gifts</u>: Artifacts may be given to a suitable institution if they have special regional or historical significance to that institution and it is considered to be in the best interests of society.</li> <li>3. <u>Return to Donor</u>: Artifacts with restrictions or other precatory limitations shall be returned to the donor or the donor's nearest descendant if they respond to a COGM initiated notification as per state law regarding abandoned property in museums. Other means of disposal may be taken after the legal waiting period has passed.</li> <li>4. <u>Destruction</u>: Artifacts subject to irreversible deterioration or infestation or posing chemical hazards that may imperil the condition of other artifacts or employees may be destroyed as set forth in Section 5.1. If portions of the artifacts may be employed in restoration and rendering useful artifacts of like kind, such portions shall be salvaged prior to destruction. Photographs shall document the condition of artifacts disposed of in this manner.</li> <li>5. <u>Repatriation</u>: Material covered by the Native American Graves Protection and Repatriation Act (NAGPRA) will be returned to the appropriate individual or group, as specified in 43 CFR Part 10 thirty days after a repatriation request is published in the Federal Register, if no counter claims are filed.</li> <li>6. <u>Sale by Public Auction</u>: If reasonable attempts have been made to exchange, gift, or return artifacts with no success, items may instead be sold by means of public auction. Monies or compensation received from the deaccessioning and disposal of objects from the collections shall be used solely for the benefit of the collections.</li> </ol>