

**Museum Advisory Board Meeting
August 18, 2022 4:00pm
Greeley History Museum**

Meeting to be digitally recorded; transcribed by Samantha Foyle

Roll Call: Adrian Sdano, Daina Bustillos, Emma Pena-McCleave, Floris Mikkelson, Gary Alexander, George Junne, Laura Reeser, Michael Weiland

Introductions

Approval of July 21, 2022 Museum Advisory Board Meeting Minutes

Approval of July 26, 2022 Funding Team Minutes

Culture, Parks and Recreation Department Report (John Dargle Jr.):

Culture Division Report (Andrea Haring):

Museums Report (Holly Berg/Geoff Havens):

Friends of the Greeley Museums Report (Laura Reeser):

Public/Board Input - Committee Reports:

- Funding Team (Daina/Flo/Emma/George/Mike/Gary) –
- Experiences Team (Mike/George) –
- Acquisitions Committee (Adrian) –

New Business:

- Deaccessions (JoAnna)

Old Business:

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Next Meeting: Thursday, September 15, 2022, 4:00 p.m., Greeley History Museums

Adjourn:

**Museum Advisory Board Meeting
July 21, 2022, 4:00pm
Greeley History Museum**

Meeting digitally recorded; transcribed by Samantha Foyle

Call to Order: 4:00 PM

Roll Call:

Members Present- Emma Pena-McCleave, Floris Mikkelson, Gary Alexander, Laura Reeser, Michael Weiland

Staff Present- Holly Berg, Jason Evenson, Samantha Foyle, Geoff Havens, Katie Ross

Members absent – Daina Bustillos, George Junne, Adrian Sdano

Approval of March 17, 2022, Museum Advisory Board Meeting Minutes Motion to approve by Floris Mikkelson, seconded by Emma Pena-McCleave. Motion passed unanimously.

Approval of March 22, 2022, Funding Team Minutes Motion to approve by Floris Mikkelson, seconded by Emma Pena-McCleave. Motion passed unanimously.

Approval of April 21, 2022, Museum Advisory Board Meeting Minutes Motion to approve by Floris Mikkelson, seconded by Emma Pena-McCleave. Motion passed unanimously.

Approval of April 26, 2022, Funding Team Minutes Motion to approve by Floris Mikkelson, seconded by Emma Pena-McCleave. Motion passed unanimously.

Approval of April 21, 2022, Museum Advisory Board Meeting Minutes Motion to approve by Floris Mikkelson, seconded by Emma Pena-McCleave. Motion passed unanimously.

Approval of April 26, 2022, Funding Team Minutes Motion to approve by Floris Mikkelson, seconded by Emma Pena-McCleave. Motion passed unanimously.

Approval of May 19, 2022, Museum Advisory Board Meeting Minutes Motion to approve by Floris Mikkelson, seconded by Emma Pena-McCleave. Motion passed unanimously.

Approval of May 24, 2022, Funding Team Minutes Motion to approve by Floris Mikkelson, seconded by Emma Pena-McCleave. Motion passed unanimously.

Approval of June 16, 2022, Museum Advisory Board Meeting Minutes Motion to

approve by Floris Mikkelson, seconded by Emma Pena-McCleave. Motion passed unanimously.

Approval of June 29, 2022, Funding Team Minutes Motion to approve by Floris Mikkelson, seconded by Emma Pena-McCleave. Motion passed unanimously.

Presentation by Sam Haas on “Speak up Greeley” community engagement project. www.SpeakUpGreeley.com is a new website launched by the Communications and Engagement Department to spark up community interaction on upcoming city projects.

Culture, Parks, and Recreation Department Report (Jason Evenson): Culture, Parks, and Recreation Department announced its new Director John Dargle starting August 8th, 2022. Working on budget for 2023 beginning presentations to the executive team.

Culture Division Report (Jason Evenson): Working on hiring a new Museum Manager.

Museums Report (Katie Ross): Meeker Home opened for tours one Saturday a month. June and July attendance is down from May due to large events. Two interns have been trained to help with the Collections Department. Social Media reach increased due to paid ads.

Friends of the Greeley Museums Report (Laura Reeser): Considering funding the Power Hammer move from White Plumb Farm to the far garage at Centennial Village. Continuing to sponsor Museum at Twilight. Continuing to plan for Potato Day on September 10th.

Public/Board Input - Committee Reports:

- Funding Team (Daina/Flo/Emma/George/Mike/Gary) – Rotary Club has awarded a \$50,000 grant to fund the grounds work such as dirt work and garden beds. Keeping flexibility in place regarding starting the project.
- Experiences Team (Mike/George) – Closing Black and White in Black and White exhibit as well as the partnering Faces of Dearfield exhibit. ReFashioned exhibit opens on August 4th, no reception for this exhibit. Stevens House inventory continues. Centennial Village audio tour transfer into STQRY from OnCell will occur over the winter for its debut in 2023. During the Greeley Stampede we shifted hours and entrance to align better with Greeley Stampede traffic. 828 in attendance best so far. Looking forward to next year. Normal summer operations continue. Small craft projects and demonstrations throughout the rest of summer.
- Acquisitions Committee (Adrian/Joe) – The piano has been removed from the White Plumb Farm. Potential outgoing loan for the Stagecoach.

New Business:

- Dearfield Day is October 1st.

Old Business:

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Next Meeting: Thursday, August 18, 2022, 4:00 p.m., Greeley History Museums

Adjourn: Mike adjourned the meeting at 5:05 pm

Fundraising Committee Minutes
Tuesday, July 26, 2022 10 AM
Greeley History Museum, 714 8th St., Greeley, CO 80631

Meeting to be Transcribed by Mike Weiland

Call to order at 10:01 AM

Roll Call: Flo Mikkelson, Mike Weiland, Holly Berg, Katie Ross, Geoff Havens

1. Community Presentations Updates

- a. Geoff gave a presentation to Weld Trust on July 6. Weld Trust was interested and wanted more detail on how it would fit in with their trust. They also gave Geoff contact information for JBS. Geoff will look into how the ag heritage building fits into their goals.
- b. Northern Colorado Women in Business presentation has now been scheduled for November
- c. Flo will follow up with Lions Club of LaSalle for a presentation.
- d. Geoff will give a presentation at the Kiwanis Club of the Rockies.

2. Grants/Foundations Updates

- a. Geoff said that we didn't make the final cut for the Boettcher Foundation grant.
- b. Geoff reported that the Rotary Club donated \$50,000.
- c. Leprino Foods Foundation said that they may donate \$50,000.
- d. We are waiting to hear back from El Pomar and the Lyster Family Foundation.
- e. Total money now raised is \$425,000, with \$200,000 actually in our account.

3. Project Management Updates

- a. Geoff met with City of Greeley Facilities Department last week. They are planning on adding more parking and possibly addressing some drainage issues. Geoff will see if they could add drainage work to the ag heritage building in their Request for Proposal, which will go out in the next week or two. That money would come from City funds and may save us some money.
- b. Geoff talked with Jason about putting money in the budget for the building preparation. Buildings now have a 7-8 month lag due to supply issues.
- c. Holly said that exhibit bids have come in and are ready when the time comes down the road. Hopefully, those costs will remain the same.

4. Committee Member Progress Updates

- a. Geoff now has a contact for JBS. He has a meeting with McDonald Toyota coming up. He will visit with the Stampede soon. High Plains Journal will put information in their publication when we enter the public phase.
- b. Mike has been in contact with Cargill, Mash Lab Brewing, Wiley Roots, Meekers, Planetarie and Ron's Equipment.
- c. Holly will go in person to Pawnee Buttes Co.

- 5. We will take a look at our original timeline at the next meeting. We will also try to use a different color to indicate companies or organizations that are not interested.

New Business

Please let Kaie know your volunteer hours for the past month.

Old Business:

Next Meeting: Tuesday. August 23rd, 10 AM at Greeley History Museum.

Adjourn: 10:50 AM

Museums' July 2022 Report

Major Events

- Completion of the Greeley Stampede (828 in attendance, 180 in 2021)
- July 1st Naturalization Ceremony at CV went well again this year (35 individuals became citizens and about 150 guests onsite)
- Closing of exhibits, *Black and White in Black and White* and *The Faces of Dearfield*

Visitor Services - GHM

	July 2022	June 2022	July 2021
Attendance	400	186	165
Admissions	\$1,639.00	\$893.00	\$771.00
Store	\$444.75	\$360.50	\$0
Research Center	\$91.00	\$40.00	\$412.10
Donations	\$0.00	\$0.00	\$27.00
Facilities Rentals	\$0	\$0	\$0
Combined Revenue	\$2402.75	\$1,293.50	\$1,248.75

Visitor Services - CV

	July 2022	June 2022	July 2021
Attendance	1158	592	617
Admissions	\$2,026.00	\$2,289.00	\$4,050.60
High Plains History Fest	\$0	\$0	\$0
Store	\$735.50	\$375.25	\$0
Donations	\$0	\$0.00	\$0
Facilities Rentals	\$0	\$1,900.00	\$1,527.50
Combined Revenue	\$2,761.50	\$4,564.25	\$5,578.10

Visitor Services – Meeker Home

	July 2022	June 2022	July 2021
Attendance	18	10	0
Admissions	\$125.00	\$61.00	\$0

Museums' July 2022 Report

Collections

	July 2022	June 2022	July 2021
Donations completed	4	4	8
Items cataloged	96	31	272
Images added	66	67	457
Items inventoried	33	39	308
Research requests	19 (11 onsite/8 offsite)	24 (9 onsite/15 offsite)	23 (9 onsite/14 offsite)
Reproduction orders	3 (6 images)	4 (16 images)	3 (24 images)

- JoAnna and Geoff worked together to get an updated baseline condition report done on the stagecoach.
- JoAnna and Katalyn helped deinstall and prepare loans from Black & White in Black & White and Faces of Dearfield exhibits for return to lenders.

Exhibits and Programs

	July 2022	June 2022	July 2021
Beyond Suffrage Virtual Tour	14	15	62
Meeker Home Virtual Tour	60	249	132
Centennial Village Audio Tour	111	243	183
War Comes Home Virtual Exhibit	28	26	NA
Exhibit-related Virtual Programs	0	0	0

- The team the *Black & White in Black & White* exhibit and prepared gallery for next exhibit installation.
- The team continued preparations for new exhibit *Refashioned: Giving Objects a Second Life* and began installation at the end of the month.

Historic Sites

- Planned with City's Facilities ADA compliant concrete work at Centennial Village.
- Received training on condition reporting the stagecoach to implement an annual review process for it and other major education items such as the Federal Truck and Tractor.

Museums’ July 2022 Report

Education

	July 2022	June 2022	July 2021
Group visits	181	438	8

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Social Media Reach

	July 2022	June 2022	July 2021
Posts	17	9	9
Reach	16,005	21,172	11,834
Impressions	18,270	29,376	12,522
Events Reach	9,046	187	11,834

<p style="text-align: center;">~ Museums Acquisitions Committee ~ Deaccession Recommendations 21 July 2022</p> <p style="text-align: center;">To</p> <p style="text-align: center;">~ Museums Advisory Board ~ Culture, Parks, and Recreation Director</p> <p style="text-align: center;">Consent Agenda Considerations 18 August 2022</p>	2022
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<p>Greeley Museums Acquisitions Committee (AC) present their Recommendations for Deaccessions for Museum Advisory Board (MAB) approval providing their recommendation to the Culture, Parks, and Recreation Director whose signature is required for final approval.</p>	<p>Please contact the Museums Registrar and/or the Curator of Collections with any questions about any item included on this Consent Agenda. The Culture, Parks, and Recreation Director or any MAB member may request to have an item pulled from the Consent Agenda for further discussion or to request further research before a final decision is reached.</p>
<p>The Consent Agenda may be approved as written or may amended before approval.</p>	<p>The Consent Agenda, once approved, becomes a part of the MAB Minutes.</p>
<p>Object ID Number: <u>I-4399</u> (Digital Image Available)</p> <p>Object(s) Offered/Description: Pail or Bucket Pail with heavy gauge wire handle. Condition: 06/24/2022 Fair. Heavily corroded with a hole in the bottom seam. Accretion build-up inside. krr</p> <p>Recommendation Reason & Comment by Katie Ross and JoAnna Luth Stull. ☒ <u>Lack of Provenance:</u> Found in Collections with no known donor. ☒ <u>Maintenance:</u> Damaged beyond usefulness or repair.</p> <p>Disposal Recommendation to MAB Approved by AC: Recommend Deaccession from the Permanent Collection. Recommend Dispose of Properly per Collections policy.</p>	<p>Donor/Statement of Legal Title: <u>Unknown. Donor</u> The City of Greeley Museums staff by their signature on the <u>Title by Affidavit</u> as included on the Museum Advisory Board Consent Agenda, verify that due diligence research found no Greeley Museum Contract of Gift or Accession Sheet.</p> <p>Relation to Mission: As this metal bucket was found at the White-Plumb Farm, it can be assumed, but not proven, that it was used by the White-Plumb families. Due to its size, this bucket was likely used for milking cows or for everyday farm use.</p> <p>Relation to Collection: Of the (81) items responding to "bucket/pail" in Past Perfect, when tangential items (lard pails used as dinner buckets, ice cream freezer cans, firemen's rubber buckets, canvas and wood buckets, kettles, coal hods, etc., only (16) metal, tin, and enamel buckets/pails remained as similar and three (3) of those have no known location.</p>
<p>Object ID Number: <u>I-4400A-N</u> (Digital Image Available)</p> <p>Object(s) Offered/Description: Freezer, Ice Cream An ice cream freezer with a wooden basin in (13) pieces. The handle and an attachment for the paddle mixer are present, but the mixer could not be located. Condition: 06/24/2022 Poor. Basin portion of freezer is in pieces. Metal bands that held it together are missing as is the bottom piece and internal churn. The metal is heavily corroded. krr</p> <p>Recommendation Reason & Comment by Katie Ross and JoAnna Luth Stull. ☒ <u>Lack of Provenance:</u> Found in Collections with no known donor. ☒ <u>Maintenance:</u> Damaged beyond usefulness or repair.</p> <p>Disposal Recommendation to MAB Approved by AC: Recommend Deaccession from the Permanent Collection. Recommend Dispose of Properly per Collections policy..</p>	<p>Donor/Statement of Legal Title: <u>Unknown. Donor</u> The City of Greeley Museums staff by their signature on the <u>Title by Affidavit</u> as included on the Museum Advisory Board Consent Agenda, verify that due diligence research found no Greeley Museum Contract of Gift or Accession Sheet.</p> <p>Relation to Mission: As this ice cream freezer was found at the White-Plumb Farm, it can be assumed, but not proven, that it was used by the White-Plumb families.</p> <p>Relation to Collection: <u>2021.0001A-D:</u> Used by most everyone to make ice cream. In the early days before ice was manufactured, it was usually made in the winter or when one could buy ice. A great delicacy. [subject card] <u>1999.41.0029A-E:</u> One-and-one-half quart ice cream freezer consists of: A) Bucket. B) Crank Housing. C) Can. D) Can Cover. E) Blade. [subject card]</p>

<p>Collections Management Handbook, Section 5.1 Objects in the Level 1, Level 2, or Permanent Collections may be deaccessioned for the following reasons only:</p> <ol style="list-style-type: none"> 1. <u>Non-relevance</u>: Any artifact no longer relevant or compatible with the City of Greeley Museums' mission statement may be disposed of properly. 2. <u>Maintenance</u>: Any artifact that cannot be properly stored, preserved or used in a professional manner to insure its integrity may be disposed of. This situation may result from undue size, excessive quantities of similar artifacts, fragility, or other unique circumstances. 3. <u>Hazards</u>: Any artifact containing an infestation or inherent chemical hazards that may imperil the condition of other artifacts or people may be disposed of by destruction or discard. Destruction or disposal of hazardous chemicals or objects of a dangerous nature will be coordinated with the authorities having the appropriate jurisdiction and knowledge, which could include Greeley Police, Greeley Fire, or others as deemed appropriate. 4. <u>Fraud</u>: Any artifact determined to be fraudulent or a gross misrepresentation of an authentic artifact may be disposed of. 5. <u>Quality</u>: Any artifact subject to irreversible deterioration or of such poor quality that it hinders the upgrading of collections and occupies valuable storage space may be disposed of. 6. <u>Illicit Property</u>: Any artifact acquired contrary to the regulations set forth regarding illicit property may be disposed of. 7. <u>Native American Grave Protection and Repatriation Act (NAGPRA)</u>: Material covered by the NAGPRA may be repatriated as per 43 CFR Part 10. 	<p>Collections Management Handbook, Section 5.4 Acceptable methods of disposing of deaccessioned or retired education artifacts are as follows:</p> <ol style="list-style-type: none"> 1. <u>Exchanges</u>: Reciprocal transfer of artifacts with a similar cultural, scientific, or educational institution is the most desirable means of disposal. Such transfers increase the probability of preserving materials for the future and keep them within the public domain as well as fostering goodwill between such institutions. 2. <u>Gifts</u>: Artifacts may be given to a suitable institution if they have special regional or historical significance to that institution and it is considered to be in the best interests of society. 3. <u>Return to Donor</u>: Artifacts with restrictions or other precatory limitations shall be returned to the donor or the donor's nearest descendant if they respond to a COGM initiated notification as per state law regarding abandoned property in museums. Other means of disposal may be taken after the legal waiting period has passed. 4. <u>Destruction</u>: Artifacts subject to irreversible deterioration or infestation, or posing chemical hazards that may imperil the condition of other artifacts or employees may be destroyed as set forth in Section 5.1. If portions of the artifacts may be employed in restoration and rendering useful artifacts of like kind, such portions shall be salvaged prior to destruction. Photographs shall document the condition of artifacts disposed of in this manner. 5. <u>Repatriation</u>: Material covered by the Native American Graves Protection and Repatriation Act (NAGPRA) will be returned to the appropriate individual or group, as specified in 43 CFR Part 10 thirty days after a repatriation request is published in the Federal Register, if no counter claims are filed. 6. <u>Sale by Public Auction</u>: If reasonable attempts have been made to exchange, gift, or return artifacts with no success, items may instead be sold by means of public auction. Monies or compensation received from the deaccessioning and disposal of objects from the collections shall be used solely for the benefit of the collections.
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